

## January

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1 Jan [New Year's Day](#)

1 Jan Medical aid increases

7 Jan EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline

UIF Declaration submission deadline

15 Jan Employment Equity (EEA2 & EEA4) online reporting deadline

20 Jan End of Filing Season 2024 for Provisional taxpayers & Trusts

24 Jan VAT201 manual submission and payment deadline

31 Jan VAT201 electronic submission and payment deadline

### Helpful links

[Completing and submitting the EMP201 declaration](#)

[Submitting the VAT201 return and payment](#)

[Employment Equity online reporting.](#)

## February

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

7 Feb EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline

UIF Declaration submission deadline

18 Feb Prepare for 2024/2025 tax year end

25 Feb VAT201 manual submission and payment deadline

28 Feb VAT201 electronic submission and payment deadline

### Helpful links

[Completing and submitting the EMP201 declaration](#)

[Submitting the VAT201 return and payment](#)

**payspace**  
by **deel.**

# 2025

## Payroll Calendar

## March

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 1 Mar Start of new tax year 2025/2026
- 7 Mar EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline  
UIF Declaration submission deadline
- 21 Mar [Human Rights Day](#)
- 25 Mar VAT201 manual submission and payment deadline
- 31 Mar VAT201 electronic submission and payment deadline  
COIDA Return of Earnings (ROE) 2024/2025 submission deadline

### Helpful links

- [Completing and submitting the EMP201 declaration](#)
- [Submitting the VAT201 return and payment](#)
- [COIDA ROE online submission](#)

## April

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 1 Apr Employer Annual Reconciliation Declaration submission 2024/2025 expected start date
- 7 Apr EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline  
UIF Declaration submission deadline
- 18 Apr [Good Friday](#)
- 21 Apr [Family Day](#)
- 25 Apr VAT201 manual submission and payment deadline
- 27 Apr [Freedom Day](#)
- 28 Apr [Freedom Day Observed](#)
- 30 Apr VAT201 electronic submission and payment deadline  
Skills WSP, ATR, PTP & PTR reports submission to SETA deadline

### Helpful links

- [Completing and submitting the EMP201 declaration](#)
- [Submitting the VAT201 return and payment](#)
- [SETAs and Skills Development](#)
- [Employer Reconciliation Declaration](#)

## May

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 1 May [Worker's day](#)
- 7 May EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline  
UIF Declaration submission deadline
- 23 May VAT201 manual submission and payment deadline
- 31 May VAT201 electronic submission and payment deadline  
Employer Annual Reconciliation Declaration submission 2024/2025 deadline

### Helpful links

- [Completing and submitting the EMP201 declaration](#)
- [Submitting the VAT201 return and payment](#)
- [Employer Reconciliation Declaration](#)

## June

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

6 Jun EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline

UIF Declaration submission deadline

16 Jun Youth Day

25 Jun VAT201 manual submission and payment deadline

30 Jun VAT201 electronic submission and payment deadline

### Helpful links

[Completing and submitting the EMP201 declaration](#)

[Submitting the VAT201 return and payment](#)

## July

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1 Jul Personal Income Tax filing season 2024/2025 expected start date

7 Jul EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline

UIF Declaration submission deadline

25 Jul VAT201 manual submission and payment deadline

31 Jul VAT201 electronic submission and payment deadline

### Helpful links

[Completing and submitting the EMP201 declaration](#)

[Submitting the VAT201 return and payment](#)

[Personal Income Tax Assessment](#)

## August

M	T	W	T	F	S	S	
					1	2	3
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

7 Aug EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline

UIF Declaration submission deadline

9 Aug National Women's Day

25 Aug VAT201 manual submission and payment deadline

29 Aug VAT201 electronic submission and payment deadline

### Helpful links

[Completing and submitting the EMP201 declaration](#)

[Submitting the VAT201 return and payment](#)

## September

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

1 Sep Employer Interim Reconciliation Declaration submission 2025/2026 expected start date

5 Sep EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline

UIF Declaration submission deadline

24 Sep Heritage Day

25 Sep VAT201 manual submission and payment deadline

30 Sep VAT201 electronic submission and payment deadline

### Helpful links

[Completing and submitting the EMP201 declaration](#)

[Submitting the VAT201 return and payment](#)

[Employer Reconciliation Declaration](#)

## October

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1 Oct Employment Equity (EEA2 & EEA4) manual reporting deadline

7 Oct EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline

UIF Declaration submission deadline

24 Oct VAT201 manual submission and payment deadline

31 Oct VAT201 electronic submission and payment deadline

Employer Interim Reconciliation Declaration submission 2025/2026 deadline

### Helpful links

[Completing and submitting the EMP201 declaration](#)

[Submitting the VAT201 return and payment](#)

[Employer Reconciliation Declaration](#)

## November

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

7 Nov EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline

UIF Declaration submission deadline

25 Nov VAT201 manual submission and payment deadline

28 Nov VAT201 electronic submission and payment deadline

### Helpful links

[Completing and submitting the EMP201 declaration](#)

[Submitting the VAT201 return and payment](#)

## December

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

1 Dec Bonuses and annual shutdown

5 Dec EMP201 (PAYE, UIF, SDL & ETI) submission and payment deadline  
UIF Declaration submission deadline

16 Dec Day of Reconciliation

24 Dec VAT201 manual submission and payment deadline

25 Dec Christmas Day

26 Dec Day of Goodwill

31 Dec VAT201 electronic submission and payment deadline

### Helpful links

[Completing and submitting the EMP201 declaration](#)

[Submitting the VAT201 return and payment](#)

